

JOIN OUR TEAM!



ALUMNI RELATIONS COORDINATOR

St. Pius X Catholic High School is a co-educational college preparatory high school dedicated to the education of the whole person in an environment where extraordinary care and concern for the individual is ordinary. St. Pius X is seeking a dedicated and passionate professional to perform the functions of Alumni Relations Coordinator on a part-time basis.

Reporting directly to the Director of Operations, this person will have primary responsibility to:

- Strengthen Alumni Engagement
- Build and Maintain an Up-to-Date Alumni Relationships
- Plan and Support Alumni Events
- Highlight Alumni Success Stories
- Foster Alumni Giving and Support
- Support Student-Alumni Connections

To be successful in this position, an individual must be able to perform each essential duty satisfactorily and have the ability to effectively establish and maintain cooperative working relationships. The ideal candidate will have a background in proven communication skills and a commitment to the Catholic Church and Catholic education.

This part-time position is an exceptional opportunity for an energetic, forward-thinking, and organized individual to support a school dedicated to providing an extraordinary Catholic education.

Please submit resume to: St. Pius X High School, 1030 St. Pius Dr., Crystal City MO 63028, Attn: Director of Operations