

CONSTITUTION OF THE JEFFERSON COUNTY ACTIVITIES ASSOCIATION

Article I Name

This organization shall be known as the Jefferson County Activities Association (herein referred to as the Association or JCAA)

Article II Purpose

The purpose of this organization shall be the promotion, regulation, and supervision of all interscholastic activities and contests, as may be delegated to the member schools under the jurisdiction of this Association.

Article III Membership

Section 1

1.1 There shall be two types of membership of this Association: high school members and junior high/middle school members.

1.2 To be a member of the JCAA. Varsity and/or Junior High teams must compete in the conference sport that meets the minimum 5 team requirement, provided the school fields a team in the sport.

1.3 The following schools are high school members (11 total): Crystal City 47, DeSoto 73, Dunklin R-5, Festus R-6, Grandview R-2, Hillsboro R-3, Jefferson R-7 Perry County School District #32, St. Pius X, St. Vincent High School of Perryville, and Windsor C-1.

1.4 The following schools are middle school members (10 total): Crystal City 47, DeSoto 73, Dunklin R-5, Festus R-6, Grandview R-2, Hillsboro R-3, Jefferson R-7 Perry County School District #32, Sunrise R-IX, and Windsor C-1.

1.5 Other schools may apply for and be granted appropriate membership by a majority vote of the official member schools. Application must be made in writing in the year prior to active official membership.

Section 2

2.1 Football shall be independent of the JCAA.

2.2 The Large School Division shall be DeSoto High School, Festus High School, Hillsboro High School, Perryville High School, and Windsor High School. The Small School Division shall be Crystal City High School, Dunklin R-5 High School, Grandview High School, Jefferson R-VII, St. Pius X High School, and St. Vincent High School of Perryville.

2.3 For all sports of the JCAA, as per the by-laws, recognizing conference champions will be reviewed annually by Activity Directors (ADs).

Article III
Membership (cont.)

2.4 Building High School Principals of the JCAA will meet at the October JCAA meeting to review and vote on Constitutional Changes. The Constitution will be reviewed in August. Proposals from ADs made in September, voted by Principals in October. Superintendents will review and vote on Constitutional Changes at Superintendents JCAA meeting in November.

Section 3

3.1 Each official or Junior High/Middle School member shall, be entitled to one vote on any matter, which comes before the Association, provided the issue pertains to an activity in which the school has a vested interest. A majority vote shall rule in any case.

Article IV
Tenure and Duties of Office

Section 1

1.1 The tenure of the officers shall be for two school years beginning with the August meeting.

Section 2

2.1 The executive officers of this Association shall be the President and the Vice President.

Section 3

3.1 The President shall preside at all meetings, shall put into execution the constitution and by-laws of the conference, notify the members of the time and place of meetings, and compose an agenda for all meetings.

Section 4

4.1 The Vice-President of the Association shall perform the duties of the president in his / her absence. The vice-president shall also serve as custodian of the funds of the organization, keep an itemized account of receipts and expenditures, report the fund balance at regular meetings, pay all bills ordered paid by the membership, present a full report at the expiration of the term and keep official minutes of meetings.

Section 5

5.1 The President and Vice-President will be chosen by a simple majority vote of Activity Directors at the May meeting in the year that concludes the preceding term.

Section 6

6.1 In the event of a vacated term, the replacement position will be chosen by a simple majority vote of the Activity Directors at the next scheduled meeting.

6.2 Elected interim officers will complete the remainder of term.

Article V Meetings

Section 1

1.1 Meetings shall be held the final Wednesday in August, second Wednesday following Labor Day in September, the second Wednesday in October, the second Wednesday in December, the second Wednesday in February, and the second Wednesday in May. The meetings will be held at a designated time and at appropriate location as designated by the President and agreed upon by the membership. Special meetings may be called by the President.

Section 2

2.1 Meetings shall be governed by commonly used rules of order. Official minutes shall be presented by the President and approved at the following meeting. An official meeting must have a quorum of member schools.

Article VI Finance

Section 1

1.1 Annual dues: official member schools shall pay an annual membership fee. Junior High/Middle School member schools shall pay one-half of the annual fee. The annual fee shall be stated in the By-laws.

1.2 Other fees: the organization may charge other fees as decided by the membership to ensure fiscal solvency. Such fees may be established in the By-laws.

Section 2

2.1 Annual Budget: The Vice-President shall present a proposed budget of expenditures and receipts for the next fiscal year at the May meeting. Majority vote by the membership is needed for approval.

Section 3

3.1 School personnel shall be admitted to any activity sponsored by this Association upon presentation of a current teacher identification card. Individual schools may make admission policies concerning their school personnel and families when hosting an event.

3.2 This Association may issue yearly passes to Association events. These passes shall be used only by the person to whom the pass was issued. Individual districts shall have discretion as to whom the passes are issued.

3.3 This Association may also issue lifetime passes to appropriately honored members of the activities association. These passes shall admit the owner to any JCAA event.

Article VII
By-Laws and Amendment of the Constitution

Section 1

1.1 The By-laws of this Association may be adopted by majority vote at any regular meeting.

Article VII
By-Laws and Amendment of the Constitution (cont.)

Section 2

2.1 This constitution may be amended by a two-thirds (2/3) vote of the official member schools. Amendments to this constitution shall be submitted in writing to the member schools and placed on the Superintendents' agenda for the upcoming meeting and voted on by Superintendents or school designees.

Section 3

3.1 This constitution may be adopted by a two-thirds (2/3) vote by all official member schools and shall go into effect with the 1993-94 school year.

CONSTITUTION OF THE JEFFERSON COUNTY ACTIVITIES ASSOCIATION

By-Laws

Section 1 - Scheduling

1.1 Conference schedules, tournaments, and track meets shall be adopted by a majority vote of member schools. Setting up of appropriate committees for schedules, tournaments, and track meets shall be the responsibility of the executive officers. Schools may change dates by mutual agreement.

1.2 Each school should exchange information blanks at least 5 days before the date of their contest. This information blank shall include (1) Players name (2) Players number (3) Position (4) Grade in school (5) Weight [optional] (6) Height.

Section 2 - Eligibility of Contestants

2.1 The eligibility rules of the MSHSAA shall apply to all activities sponsored by this Association.

2.2 Member schools can allow Juniors to compete in Junior Varsity contests if mutually agreed upon by the competing schools.

2.3 9th and 10th grade contestants may compete in both the junior or senior divisions of the Conference Track Meet but not in the same event.

2.4 Schools may play juniors and seniors down for any and all golf matches.

2.5 Middle School Tournaments for Basketball and Volleyball:

An athlete will only be able to play up a level and can only participate on either the 7th grade team or 8th grade team, but not both for the entirety of the tournament.

Section 3 - Awards & Award Provisions

3.1 A Principal or Activities Director will be responsible for purchasing all trophies, awards, medals, ribbons, etc. It is recommended that each school be responsible for recognizing its own individual participants who have excelled in the various Association-sponsored activities.

3.2 The Association recognizes conference championships only on the varsity level, In case of a two-way tie for a varsity conference championship, two trophies shall be awarded. In case of a three-way tie for a varsity conference championship, three awards not exceeding the cost of two trophies shall be awarded. Overall conference recognition will also occur in Volleyball, Basketball, and Baseball. (In event of 2 way tie for 1st place the Head to Head between the 2 tied teams will determine the champion)

3.3 The Association sanctions the selection of an honorary all-conference varsity team. All conference / division recognition will be extended to participants by division.

3.4 Volleyball, Basketball (Boys and Girls) and Baseball - A trophy shall be awarded to the conference / division team winner.

3.5 Track (Boys and Girls) - A trophy shall be awarded to the Conference Track Meet winners for both boys and girls at the varsity level. A plaque shall be awarded to the Conference Track Meet winners for both boys

and girls at the JV level. A trophy shall be presented to the high point scorer for both the boys and girls divisions at the varsity level only.

3.51 The Conference Track Meet shall award top four places in each event with medals for varsity boys and girls. In addition, All Conference shall be determined by: 1st Place – 1st Team All-Conference / 2nd Place – 2nd Team All-Conference / 3rd and 4th Place – Honorable Mention All-Conference

3.52 The Conference Track Meet shall award top three places in each event with medals for JV boys and girls.

3.53 The Conference Track Meet shall award top three places in each event with medals for Junior High boys and girls and a trophy for both boys and girls team winners.

3.54 The Conference Track Meet host school shall be in charge of acquiring the trophies, medals and plaques and securing officials.

3.55 The Conference Track Meet will be timed by Championship Timing. The President of the Jefferson County Activities Association shall create an ongoing contract with Borman's Timing.

3.56 The Conference Track Meet entries are due on Tuesday before the Conference Track Meet @ noon CST. Each member of the relay teams must be entered as well and alternates may be listed.. Failure to do so will result in a \$250 fine per team and then entries must be in by Tuesday at 5 p.m. or teams will not be allowed to participate. The host school will not be required to host a scratch meeting on Tuesday prior to the conference meet. Heat sheets will be posted Tuesday night by 7:00 p.m. CST online. Scratches will be made the day of the meet at the coaches Scratch meeting. All scratches made will count towards that individuals' total number of events allowed.

The JV level is defined as freshman or sophomore only. At the JV level, three entries are allowed to enter open events.

For the Conference Track Meet, all entries must be entered as FAT times or adjusted mathematically.

For the Conference Track Meet at the Varsity level, JV athletes may run up a level as long as it is not in the same event that they participate in at the JV level.

At the Junior High level, entries for the Conference Track Meet can include two entries in the open events. The sprint medley will be run at the Junior High Conference Track Meet and will not be scored. Each school will be allowed unlimited entries for this event. Only one team per school will be medaled. Only athletes who have not participated in any other event can be in the sprint medley relay. If an athlete were to participate in the sprint medley in addition to any other events, that athlete would be disqualified from the meet.

3.57 The Conference Track Meet will be held on a Wednesday / Thursday with Friday as a make-up day. Inclement weather on Wednesday will result in the meet being held on Thursday / Friday. Inclement weather on Thursday will result in the meet being held on Wednesday / Friday. Inclement weather on Wednesday & Thursday will result in the meet being held on Friday with a 10:00 am start time. ALL FINALS. When inclement weather postpones the conference meet, still making it a two day event, entries will be reopened and extended by 24 hours. If the conference meet is condensed into a 1 day meet (on Friday) entries will be reopened until 8:00 AM the day of the meet.

3.58 The host school of the Conference Track Meet will host a track meeting on the 4th Sunday of January at 1pm every year, prior to the track season. AS NEEDED

3.59 A school may enter more than two athletes in an event for the Conference Track Meet if they have met the Qualifying Standards. The Qualifying Standard is the class below your school's classification in that particular event. These athletes will be entered and can achieve All Conference honors but only two athletes per school shall be scored. Medals shall be awarded based on finish.

3.60 The Javelin will be added to the conference meet starting 2017 as a scoring event and will be medaled and count towards all-conference selections. Each school will be allowed to enter 2 athletes per gender with only 1 division competing. This will count as an event for athletes participating.

3.61 Schools hosting the conference must provide the facility to hold Javelin in order to host the conference meet. If this facility cannot be provided that school will forfeit their turn to host the conference meet.

3.62 Middle School/High School Conference Track Meet Event Rotation (Year 1 starting in 2022). All Schools Responsible for helping remove/adjust hurdles. Schools are responsible for trading work assignments if they do not have the experience or manpower to effectively run an event. Any changes should be released to conference schools at the same time entries are made available.

| JCAA High School Conference Track Meet Event Worker Rotation (Year 1 Starting in 2022) | | | | | | | | | | |
|--|---------|---------|---------|---------|---------|---------|---------|---------|---------|---------|
| | Year 1 | Year 2 | Year 3 | Year 4 | Year 5 | Year 6 | Year 7 | Year 8 | Year 9 | Year 10 |
| Host/BP | Hills | Hills | Hills | Hills | Hills | Hills | Hills | Hills | Hills | Hills |
| PV | CC | De Soto | Festus | Grand | Herky | Jeff | Perry | Pius | SV | Windsor |
| SP | Windsor | CC | De Soto | Festus | Grand | Herky | Jeff | Perry | Pius | SV |
| 4x100 | SV | Windsor | CC | De Soto | Festus | Grand | Herky | Jeff | Perry | Pius |
| Discuss | Pius | SV | Windsor | CC | De Soto | Festus | Grand | Herky | Jeff | Perry |
| 4x200 | Perry | Pius | SV | Windsor | CC | De Soto | Festus | Grand | Herky | Jeff |
| Jav | Jeff | Perry | Pius | SV | Windsor | CC | De Soto | Festus | Grand | Herky |
| HJ | Herky | Jeff | Perry | Pius | SV | Windsor | CC | De Soto | Festus | Grand |
| 4x400 | Grand | Herky | Jeff | Perry | Pius | SV | Windsor | CC | De Soto | Festus |
| LJ | Festus | Grand | Herky | Jeff | Perry | Pius | SV | Windsor | CC | De Soto |
| TJ | De Soto | Festus | Grand | Herky | Jeff | Perry | Pius | SV | Windsor | CC |

| JCAA Middle School Conference Track Meet Event Worker and Event Host Rotation (Year 1 Starting in 2022) | | | | | | | | |
|---|---------|---------|---------|---------|---------|---------|---------|---------|
| | Year 1 | Year 2 | Year 3 | Year 4 | Year 5 | Year 6 | Year 7 | Year 8 |
| Host/BP | Hills | Perry | De Soto | Herky | Festus | Grand | Jeff | Hills |
| SP | Jeff | Hills | Windsor | CC | Perry | De Soto | Herky | Festus |
| 4x1/4x2 | Grand | Jeff | Hills | Windsor | CC | Perry | De Soto | Herky |
| Discuss | Festus | Grand | Jeff | Hills | Windsor | CC | Perry | De Soto |
| PV | Herky | Festus | Grand | Jeff | Hills | Windsor | CC | Perry |
| HJ | De Soto | Herky | Festus | Grand | Jeff | Hills | Windsor | CC |
| 4x400 | CC | De Soto | Herky | Festus | Grand | Jeff | Hills | Windsor |
| LJ | Windsor | CC | Perry | De Soto | Herky | Festus | Grand | Jeff |
| TJ | Perry | Windsor | CC | Perry | De Soto | Herky | Festus | Grand |

3.7 Minor Sports - A trophy shall be awarded to the varsity conference team winner.

3.71 Fifteen medals shall be awarded in Boys and Girls Cross-Country and ten medals for JV Boys and Girls' Cross-Country.

3.72 Fifteen medals will be awarded in Boys and Girls junior high Cross- Country.

Section 4 - Officials

4.1 The Association shall pay officials according to assignor fees / rates in Volleyball, Basketball, Baseball, Softball, Track, Cross-Country, Soccer & Wrestling. See attached appendices for rates.

Section 5 - Finance

5.1 Official member schools shall pay an annual fee of three hundred dollars (\$300.00). Junior High/Middle School member schools shall pay one hundred fifty dollars (\$150.00). Schools that are both HS/JH will pay the one total fee of \$300.00

5.2 Admission Prices: Listed are the maximum rates allowable by member schools

5.21 High School Contests: non-students shall pay \$3.00; students shall pay \$2.00.

5.22 Junior High/Middle School contest: non-students shall pay \$3.00; students shall pay \$2.00.

Section 6 – Other

6.1 Additional activities on the conference level may be added by a majority vote of the membership.

6.2 JCAA Sportsmanship Expectations - Athletic involvement is an educational experience not only for athletes and coaches, but also for spectators, students and parents. The benefits of athletic involvement include the development of values such as respect, integrity, ethics, and pride. These values are the cornerstone of good sportsmanship and good citizenship. The benefits of athletic involvement can best be

obtained in an atmosphere of great enthusiasm and spirit by all concerned. These benefits, however, can be lost in an atmosphere of rude or obnoxious behavior.

The Superintendents, Principals, and Athletic Administrators of the JCAA agree that everyone involved in interscholastic athletics will abide by the following provisions of the MSHSAA sportsmanship recommendations at all contests.

6.21 No amplified noisemakers (this includes air horns) are permitted at any time. Whistles, bells, clickers, clackers, horns, or similar noisemakers will not be permitted at inside events.

6.22 No stomping on bleachers will be permitted.

6.23 No taunting of individual players, coaches, or officials will be tolerated.

6.24 No derogatory chants or cheers will be allowed.

6.25 No throwing of any object on the floor or field from the bleachers is acceptable.

6.26 Only cheerleaders are permitted to use megaphones.

6.27 At no time is profane or obscene language acceptable.

6.3 All-Conference Selection Process

6.31 All Conference meetings will be the Monday following District Championships with an exception for Baseball and Girls Soccer. The date for Baseball and Girls Soccer All Conference will be determined by the host school.

6.32 Coaches may nominate but not vote for players on their teams.

6.33 Each division will select a "coach of the year" and a "most valuable player."

6.34 Each player receiving a vote will be placed on Honorable Mention

6.35 Specific Factors for each Sport

6.351 VOLLEYBALL - The All-Conference Team in each division will consist of 7 (seven) first team and 7 (seven) second team players.. In case of ties, up to 7 receiving the most votes. The list of nominations will be given to each coach, and they can vote for up to ten players (not their own).

6.352 BASKETBALL – The All-Conference Team in each division will consist of 5 (five) first team and 5 (five) second team players. Coaches may not vote for their own players.

6.353 BASEBALL – The All-Conference Team in each division will consist of 11 (eleven) first team and 11 (eleven) second team players. Each coach will nominate his players and will have 11 votes for the following positions.

4-Infielders
1-Catcher
3-Outfielders
2-Pitchers
1-Utility

6.354 SOCCER – The All-Conference Team will consist of 10 (ten) players and 1 goalie on first team and 10 (ten) players and 1 goalie on second team. There will be no distinction between midfielders, forwards or backs. All players receiving a vote will be placed on the honorable mention list. 4. Each coach will receive 10 votes and 1 vote for goalie.

6.355 SOFTBALL – The All-Conference Team will consist of 15 (fifteen) first team and 15 (fifteen) second team players. Any player receiving a vote will be honorable mention if they are not on the first team or second team. Each coach will nominate his or her players and will have 15 votes.

6.356 GOLF – The top 15 (fifteen) golfers from the JCAA Conference Tournament will be named to the All-Conference Team. In addition, the team that has the best conference record shall be named Conference Champs. Schools may play juniors down during the conference tournament to fill out the JV team, but the juniors are not allowed to accept medals.

6.357 WRESTLING - The All-Conference Wrestling team will consist of 14 first team, 14 second team, and Honorable Mention for anyone receiving a vote (if they are not on the first or second team). Each Coach will nominate his/her wrestlers and will have one vote per weight class for the first team and one vote per weight class for the second team.

6.36 The following rotation will be followed in the meeting sites for the selection process.

SEE CONFERENCE ROTATION SCHEDULE FOR MEETING SITES

6.5 JCAA All-Conference Academic Award - Any athlete, grade 9-12, male or female, who participates and finishes a season in any JCAA recognized sport shall be eligible for the scholar-athlete all conference recognition. The nominees must have a 3.33 (B+) G.P.A. on a scale of 4.00 for the first three-quarters to be eligible. The Activity Director or Principal for each JCAA School will be responsible to get all the names to the local news services for publications.